



Hampstead Heath, Highgate Wood and Queen's Park Committee

Date: WEDNESDAY, 5 OCTOBER 2022
Time: 4.00 pm
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

CONFIDENTIAL – MEMBERS ONLY

Part 3 - Confidential

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20. **TARGET OPERATING MODEL PHASE II SCHEDULE**

For Discussion
(Pages 3 - 4)

DATA PROTECTION

“Blue” agenda items contain personal data and must be kept secure and confidential at all times whilst in Members’ possession. Personal data may only be used for the purposes of the agenda item in question and Blue items must not be retained by Members longer than is necessary for the proper discharge of their duties. This will usually be at the conclusion of the meeting at which the item is considered.

Members may retain Blue papers where it is necessary for another future Committee meeting of which they are a Member. However, Members should return Blue items to the Town Clerk at the conclusion of the relevant meeting.

Members’ rights of access to information under Standing Order 45 are unaffected.

John Barradell
Town Clerk and Chief Executive

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